

*Becoming Truly Customer Focused*

# GUIDE TO MEETINGS



Here's a little description of what this guide is, how to use it, and how it'll transform your life.

- Draft an agenda.
- Share it with your client
- And another one
- Yet another one.

## BE PREPARED

## BE LEARNING

- Draft an agenda.
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## BE TEACHING

## BE FLEXIBLE

- Draft an agenda.
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## BE RESPONSIVE

